



VOLUNTEER INFORMATION & SURVEY

Dear Prospective Volunteer,

Thank you so much for your interest in volunteering at Garfield School. We take a lot of pride in the programs we offer at Garfield, with the understanding that one of our greatest strengths lies in the skills our volunteers have to share. Volunteering is a great way to get involved in your child(ren)'s education and to foster an even greater sense of belonging to the Garfield School community. Everyone wins with volunteers!

If you would like to volunteer, please fill out this "Volunteer Registration" form and a "Volunteer Survey." If you would like to drive on field trips, fill out the "Field Trip by Private Vehicle" form. Filling out forms & attending to clearances takes time & in some cases money. Please take care of these requirements promptly; there are teachers & students waiting anxiously for your helping hands, mind, body & spirit. Thank you for your interest.

VOLUNTEER REGISTRATION FORM

It is important to note that before you can work in the classroom or in any capacity directly with the students we must have this "Volunteer Registration Form" on file in the office as well as state required tuberculosis (TB) & fingerprint clearance (family members of Garfield students do not need fingerprint clearance). If you plan to drive students on field trips, we must have insurance & automobile safety clearance.

Name _____ Phone (h) _____
(w) _____

Address _____
street city state zip code

Physical or medical condition that we should be aware of:

Emergency Contact name _____ Phone _____

*****OFFICE USE ONLY*****

TB Clearance: _____
date

Fingerprint Clearance: _____
date

GARFIELD VOLUNTEER SURVEY

Name _____ Phone _____

Best time to call: _____

Child(ren)'s Name(s) _____

For whom would you like to volunteer? (ok to choose more than one) _____ Wherever needed
 _____ Early Primary(K/1) _____ Middle Primary(2/3) _____ Upper Elementary(4-6)

I am interested in volunteering in the following ways:

- _____ assembling materials for use by the children
- _____ assisting in small group lessons
- _____ assisting with special features & Independent Choice time such as cooking, woodworking, art projects, sewing, games etc...
- _____ assisting during special events such as Math Night, Science Fair etc...
- _____ preparing cooking ingredients or baked goods for special occasions
- _____ phone calls
- _____ in the office
- _____ driving for field trips
- _____ helping with the garden & taking care of the flower beds/weeding
- _____ shelving books
- _____ correcting papers
- _____ fundraising

I am available:

	Monday	Tuesday	Wednesday	Thursday	Friday
Times					

_____ 1X per week _____ every other week _____ 1x per month _____ occasionally as needed

I have access to an appropriate place for a field trip. It is: _____ a garden/farm
 _____ a business, which is _____ other (please specify) _____

I have a special skill, talent, resource etc... I would like to share in the classroom. It is: _____

Thank you for taking time out of your busy life to volunteer!